

**SAN BRUNO PARKS & RECREATION COMMISSION**
MINUTES

February 17, 2010

Chair Pierce called the regularly meeting of the San Bruno Parks and Recreation Commission to order at 6:35 p.m.

Commissioner Stanton led the Pledge of Allegiance.

PRESENT AT MEETING – Commissioners: Chair Pierce, Vice-Chair Greenberg, Davis, Lara, Marshall, Stanton and Zamattia. Excused: Nigel and Bower. Staff: Schwartz, Brewer, Freitas & Mattias. City Council Member: Irene O’Connell.

MINUTES: MSC Davis/Marshall to approve the Minutes of the January 20th meeting.

Chair Pierce welcomed City Council liaison Irene O’Connell.

Chair Pierce thanked Commissioner Davis and said she did a great job at the Committee meetings held since the last Commission meeting.

A. UNFINISHED BUSINESS:**1. Project Status Report**

- a. **Dog Park – Director Schwartz** said the Ad-hoc Committee met and devised a list of which was handed out:

<u>Options</u>	<u>&</u>	<u>Interests</u>
* No Change to Status quo		* More off leash space
* Education (Dog friendly guide - current legal options in County)		* Allowing dogs to go to the bathroom outdoors
* Skycrest Site		* Safety Around Children & Others
* Other open space areas		* Parking
* On leash areas with the City Parks (Not City Park)		* Noise
* Expand / Improve Commodore		* Lights
* Off leash trial at 3 parks		* Reduction of feces left in public places
		* Conflicts with other site uses

After much discussion, **Commissioner Davis** asked to add “funding” to the interest column and suggested that educating the community on other Dog Run areas may be the best option now with the budget deficit and no funding. Staff was asked to: 1) develop cost figures (i.e. fencing, grading, seed) to get a new park started at the Skycrest site and 2) place the item on the March PRC Agenda inviting neighbors and Dog Owner Group to the meeting. **Councilmember O’Connell** also suggested to get CalTrans’ proposal and estimated yearly costs for maintenance fees. **Commissioner Davis** asked if lighting @ Commodore had been installed. Due to budget restraints lighting has not been installed. Staff was asked to take this to City Council to see if Park-in-Lieu fees could be used determining that lighting would enhance the hours of usage.

B. COMMUNICATIONS:

1. **Director Schwartz** received a draft flyer regarding the Commissioners' Training event conducted by the Parks & Recreation Directors of San Mateo County. The event will be held on April 17th from 9am to 1pm in Belmont. He asked that anyone interested in attending to please let him know at the next PRC meeting.

C. PUBLIC COMMENT: None

D. NEW BUSINESS: None

E. REPORTS:

1. Staff Reports:

- a. Monthly report – **Commissioner Davis** would like to have a discussion of the participation numbers of the recreation programs/events during PRC Meetings. Staff reminded commissioners that there would be more in-depth reports at end of each session. Winter session is almost complete and staff will have that report at the next PRC meeting. After much discussion, **Chair Pierce** would like to continue receiving the weekly reports and to also add them to the Agenda for discussion.
- b. Catalpa Lot – **Director Schwartz** said City Council approved to go forward with play equipment and repaving Basketball Court. Manager Freitas is working with contractor; purchase order is in process and hoping to have work completed by summer.
- c. Athletic Field – **Director Schwartz** said that recommendation for improvements to Lions Field is moving forward for City Council on February 23rd. **Commissioner Davis** gave a recap of project before Director Schwartz came on board and then asked staff to give brief overview. **Chair Pierce** strongly recommended for PRC to attend City Council meeting. *(After the Commission meeting, it was determined that the item will not be on the City Council's February 23rd meeting but will be brought to Council in the near future.)*

2. Commissioners Reports:

- a. **Chair Pierce** asked staff for an update on the Donor Recognition Artwork. **Director Schwartz** said that the Committee met a couple of months ago, artists are submitting models of artwork and the deadline for finalists is February 26th.
- b. **Chair Pierce** noted that there would be a 2nd meeting regarding the Crestmoor School Site on March 2nd, 7pm at Hillsdale High School. He feels that the sale of this site would be a real loss to the community and urges everyone to attend this next meeting.
- c. **Commissioner Lara** asked if staff would be willing to have volunteers help with maintenance / work i.e., pitching rubber at Lara Field. Staff welcomes working with people to improve fields. **Director Schwartz** stated that volunteers are encouraged, but asked that potential volunteers be directed to staff to determine their interests and skills. **Manager Freitas** said that Lara Field is scheduled for maintenance later in the season since other fields have to be prepared by February 1st for their season starts and staff is working hard in getting this done.

- d. **Commissioner Greenberg** noted that Commissioner Nigel was mentioned several times in the CAPRCBM Spring 2010 Bulletin for his dedication to their Scholarship program. This program estimates that it has awarded over \$50,000 in scholarships since the program began.
 - e. **Commissioner Zamattia** said the Master Fee Schedule Ad-hoc Committee met last week and will have an update ready for the March PRC Meeting.
- F. **ADJOURNMENT:** With no other business to be conducted, **Chair Pierce** adjourned the meeting at 7:57pm.

Respectfully Submitted,

Jackie Mattias
Executive Assistant